



Princeton Show Jumping Vendor Application

Please complete all required paperwork. Please type or print legibly.

1. You will be notified via email of acceptance of your attendance with move-in information. In order for your application to be processed, your Completed Application, Payment, and Insurance Certificate must be received at least 30 days prior to the event.
2. Please include a list of products you are requesting to sell/promote/display.
3. Our policy is to accept Vendors as space permits, while limiting the number of Vendors with similar product. We reserve the right to decline an application without cause.
4. The location of your booth will be determined by management.
5. Tent/Trailer must be professional in appearance and maintained, clean and in good working condition throughout the week of the event.
6. **SUBLEASING/BOOTH SHARING:** Licensees are strictly prohibited from subleasing, assigning or apportioning the whole or any part of their contracted space to any other business or individual.
7. A Certificate of General Liability Insurance naming the below entities as additional insureds in an amount of no less than \$1 Million per occurrence is required.
8. Vendors are encouraged to be open from 8 am – 6 pm on show days or until the last class is complete.
9. Vendor Spaces will not be reserved and are not guaranteed without full payment, an APPROVED application, and valid Certificates of Liability covering the entities listed in Item 11 below:
10. **NO VENDORS WILL BE ALLOWED TO MOVE-IN AND APPLICATION IS NOT CONSIDERED COMPLETE UNLESS A CURRENT CERTIFICATE OF INSURANCE IS SUBMITTED WITH THE APPLICATION STATING THE BELOW COMPANIES AS ADDITIONAL INSURED. NO EXCEPTIONS.** Princeton Show Jumping, 246 Burnt Hill Road, Skillman, NJ 08850
11. Please email your completed application form, full payment, and certificate of insurance to Princetonshowjumping@gmail.com Should you prefer to pay by check, please make it payable to Princeton Show Jumping and mail it to: Princeton Show Jumping, 1315 Great Road, Princeton, NJ 08540
12. For further information, please email questions to Princetonshowjumping@gmail.com or call Princeton Show Jumping (908)768-9400.



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Event Name: _____

Event Date(s): _____

Vendor Name: _____

Products: _____

Address: _____

Contact Name: _____

Email Address: _____

Phone Number: _____ Phone Number during Event: _____

Vendor Space: \$350/Week x _____ weeks = \$ _____

Dimensions of additional setup (ie: cabana, furniture, tables, lawn, etc.)

Signature: _____

Date: _____

By signing this you acknowledge and agree that you will stay open during the hours of the show.

Email Application, Payment and Insurance Certificate to Princetonshowjumping@gmail.com.

No reservations will be held without APPROVED and COMPLETED paperwork and appropriate fees. Payment is non-refundable. 4% fee will be applied to all credit card payments.

Specific location requests will be accommodated as best as possible. We try to provide spaces of equal or similar visibility. Electricity will be provided as available, but is not guaranteed.